



January 5, 2010

«Name»

Attn: «Contact_Name»

«Address»

«City_State» «Zip_»

To Whom It May Concern:

You are receiving this letter because your organization has an Automated External Defibrillator (AED) registered with Mecklenburg EMS Agency (Medic).

The information that you provided to Medic about your AED and its location is very important for Medic's Emergency Medical Dispatchers (EMDs). If a 911 call is ever made to Medic from inside your facility, Medic EMDs will immediately be notified of the location of your AED through the Agency's sophisticated database. They can then instruct the caller on the AED's whereabouts and use in the event that an AED would be helpful.

According to our records, your facility currently has «M_of_Devices» AED(s). Your AED(s) is currently located – «Devices_Visible». If this information is not correct, please log in to Medic's website immediately and update the number of devices and the location information – www.medic911.com/aed_registration. This will ensure that your AED registration information is correct in our dispatch system.

Included in this letter you will find an 'AED Inside' sticker. We ask that you visibly place this sticker on a common, main doorway that visitors and employees use when entering your facility. The sticker will alert everyone that there is an AED onsite for bystander use in the event of a cardiac related emergency.

By placing the 'AED Inside' sticker at your facility you will also be increasing the public's awareness of the importance of AEDs in the community. This year Medic, along with their partners at Mecklenburg Medical Alliance and Endowment, are helping to raise awareness in the community for the importance of AED and CPR training through *The Lucky Hearts Campaign*. We appreciate your organization doing its part by having an AED onsite and employees well versed in its use.

Thank you for taking the time to place your 'AED Inside' sticker in a highly visible location so that everyone entering your building knows that there is a potentially life saving AED onsite. If you would like to know more about *The Lucky Hearts Campaign* or if you are interested in AED/CPR training for your organization, we invite you to check out Medic's website at www.medic911.com/Lucky_Hearts.

If you have any further questions about registering your AED or would like another AED sticker, please contact Kristin Young in Medic's Public Relations Department at 704.943.6165 or kristiny@medic911.com.

Thank you for your help,

Kristin Y. Young
Public Relations Coordinator
Mecklenburg EMS Agency

